



Community Montessori & Dimensions Collaborative School

**MINUTES**

**Regular Board Meeting  
Element Education, Inc.  
October 27, 2023  
11:30 A.M. Closed Meeting  
12:00 P.M. Public Meeting**

**LOCATION**

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**PURPOSE**

The purpose of Element Education, Inc. (EEI) is to develop and operate charter schools which create avenues for “new instruction, new management, and new governance in public schools.” The organization operates from a place of Servant Leadership in supporting the elements of personalized learning.

**VISION**

The vision of EEI is to create model programs for deep and meaningful learning and attract and develop innovative and effective educators who instill the mindset and skills for developing agency in, and ownership of, life-long learning.

**MISSION**

The mission of its schools and programs is to promote a culture of mastery, autonomy, and purpose for all stakeholders through personalized learning plans developed with insight and experience of learning styles, appropriate resources, and learning networks for success in work, life, and citizenship.

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**1. OPENING PROVISIONS**

- 1.a. Call to Order and Roll Call 11:30 p.m.  
Members present: Childers, Rohrer, T. Tweeten, C. Williams  
Members absent: A. Williams, J. Sinclair  
Secretary: Novacek  
Recording Secretary: Michaels
- 1.b. No public comments related to closed session.
- 1.c. Adjourned to Closed Session

**2. CLOSED SESSION**

**11:58 p.m.**

- 1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of Case: OAH Case No. 2023070161

**3. PUBLIC SESSION**

- 3.a. Ms. Rohrer called the meeting to order, and a quorum was present.
- 3.b. Ms. Childers led the Pledge of Allegiance.
- 3.c. Approval of Agenda



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MSC (Childers/Tweeten) to approve the agenda. Motion passed (4-0)

**Ayes:** Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. C. Williams    **Nays:** None    **Abstain:** None

3.d. Board Member Rohrer reported the Board ratified a settlement agreement with parents for compensatory education and attorney fees.

MSC (Childers/Tweeten) to approve compensatory education and attorney fees. Motion passed (4-0)

**Ayes:** Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. C. Williams    **Nays:** None

#### **4. RECOGNITIONS AND PRESENTATIONS**

##### 4.a Staff Recognition:

4a.1. Mr. Johnson recognized Ms. Danielle Stubbs, DCS Lead Administrative Services-Operations, for her willingness and ability to wear many hats, positive attitude, and unwavering support.

4a.2. Mr. Johnson recognized Katie Novacek, DCS Educational Facilitator, for her willingness to help others, boundless energy, and the special bonds she shares with the families on her roster.

4.a.3. Mr. Otte recognized Sue Dentzer, CM Administrative Services-Operations for adapting quickly in her new role and for providing the support that the Carlsbad Learning Center has needed.

##### 4.b. Mr. Otte presented his report on updates and activities within CM.

4.b.1. Mr. Otte reported that the Advisory Council met and discussed the school budget, special projects, staff vacancies, and the importance of the LCAP.

##### 4.c. Mr. Johnson presented his report on updates and activities within DCS.

4.c.1. Ms. Stubbs reported the Advisory Council met and discussed the school budget, enrollment, the LCAP, staff openings, and special events.

4.c.2. The Internship Presentation was moved to the December meeting.

#### **5. COMMUNICATIONS - Agenda and Non-Agenda Items**

5.a. Mr. and Mrs. Michan expressed concern for a recent ParentSquare post titled *Conflict in Gaza*.

5.b. Ms. Rohrer shared four Board members attended the WASC appeal on October 24, 2023.

#### **6. APPROVAL OF CONSENT ITEMS**

6.a. Approval of Minutes for Public Hearing on October 2, 2023

6.b. Approval of Regular Board Meeting on October 2, 2023.

6.c. Ratification of Check Run for September 2023.



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MSC (Tweeten/Williams) to approve the Consent Items. Motion passed (4-0)

**Ayes:** Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. C. Williams    **Nays:** None    **Abstain:** None

## 7. INFORMATION ITEMS - NO ACTION

### 7. a. Chief Business Officer Report

1. Mr. Miller presented the current financial information for Community Montessori and Dimensions Collaborative School.
2. Mr. Miller reported staff added a new Cisco product that will offer better safety controls.

### 7. b. Director of Human Resources Report

1. Ms. Sihota provided a written report on recent hires and current openings.
2. Ms. Sihota provided a written report on employees who engaged in formal professional learning since the last board meeting.

### 7. c. Chief of Operations Officer Report

1. Mr. Yung reported construction is finished at the administrative offices, a new doorway is being added at the Mission Valley Learning Center to allow students better access to sink, per the City of Escondido the gate at the Broadway Learning Center doesn't require a permit, and the staff is looking at different ways to improve the shade structure at the Carlsbad Learning Center.
2. Mr. Yung reported that the staff is working on ways to distribute resources more quickly to families.

### 7. d. Executive Director Report

1. Ms. Novacek shared the SDCOE 22-23 Unaudited Actuals Financial Report with the Board and reported the SDCOE Superintendent Steering Committee had their first meeting and one of the primary goals of the Committee is to support low-income families, Superintendent Gothold announced his retirement, and the director position for the SDCOE charter division remains open.
2. Ms. Novacek reported she is working with CCSA and CSDC on advocacy efforts given the anticipated legislation that will result from the Inspire FCMAT report, staff is working on preparing learning centers for future VIP visits and events, and the Carlsbad middle school team agreed to host the Carlsbad Education Committee meeting in February.

## 8. ACTION ITEMS

### 8.a. Element Education

1. Approval of revised Volunteer Policy

MSC (Childers/C. Williams) to approve the revised Volunteer Policy. Motion passed (4-0)

**Ayes:** Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. C. Williams    **Nays:** None    **Abstain:** None



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8.b. Community Montessori

1. Approval of Fund Balance Resolution

MSC (Tweeten/C. Williams) to approve the Fund Balance Resolution 8.b.1. and 8.c.1. Motion passed (4-0)

**Ayes:** Ms. Childers, Ms. Rohrer, Mr. Tweeten, Ms. C. Williams **Nays:** None **Abstain:** None

8.c. Dimensions Collaborative School

1. Approval of Fund Balance resolution

Action item 8.c.1. approved with 8.b.1.

9. FUTURE AGENDA ITEMS

10. NEXT MEETING DATE - Regular Board Meeting

Date: December 1, 2023  
Location: Administrative Offices  
1441 Montiel Road #143  
Escondido, CA 92026  
Time: 11: 30 AM Closed Meeting  
12:00 PM Public Meeting

11. ADJOURNMENT

12:48 p.m.

DocuSigned by:  
*Jared Sinclair*  
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11/20/2023

Date

Board President

DocuSigned by:  
*Jared*  
819238B3ACD5424...

12/1/2023

Date

Board Secretary