



Element Education

Empowering Students to Discover Their Element

Community Montessori and Dimensions Collaborative School

Meeting Minutes

Regular Board Meeting
Element Education, Inc.
September 25, 2019
1441 Montiel Road #143
Escondido, CA 92026
1:00 P.M. Closed Session
1:30 P.M. Public Meeting

Non-Voting Members:

Terri Novacek – Executive Director

Element Staff Members:

Roland Yung, Community Montessori School Director
Tony Drown, Dimensions Collaborative School Director
Kiran Sihota, Director of Human Resources
Earl Otte, Community Montessori Lead Manager
Susan Michaels, Executive Assistant

1. OPENING PROVISIONS

- 1.a. Call to order and roll call taken at 1:02 p.m. All members present.

Members present: Jatón, Rohrer, Childers, Tweeten, Raymond

Secretary: Novacek

Recording Secretary: Michaels

- 1.b. No public comments related to closed session.
- 1.c. Adjourned to Closed Session

2. CLOSED SESSION 1:03 p.m.

3. OPEN SESSION 1:43 p.m.

3.a. Board Member Rohrer led the Pledge of Allegiance.

3.b. Approval of Agenda with the following amendments:

1. Add Consideration of ST Math as a Supplement as agenda item 9.b.3.

MSC (Rohrer/Tweeten) to approve agenda with amendments. Motion passed by unanimous vote (5-0)

3.c. Mr. Jatón stated there was no action taken during closed session.

4. RECOGNITIONS AND PRESENTATIONS

4.a. Recognition: Mr. Drown recognized Elisa Hilliard, South Bay Regional Manager, for her hard work and efforts in growing the South Bay learning community in spite of the uncertainty surrounding the addition of a new South Bay learning center.

4.b. Presentation: Mr. Yung shared a list of upcoming school events.

4.c. Presentation: Mr. Drown introduced the Math Matters Initiative, shared slides of recent student activities at the learning centers, recognized student Tristan Sarap for receiving invite to the Jimmy Connors elite tennis program and reported enrollment at 466.



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5. PUBLIC COMMENT - Agenda and Non-Agenda Items

No public comment.

6. BOARD REPORT

6.a. No comments from the Board.

7. APPROVAL OF CONSENT ITEMS

7.a. Approval: Minutes of Regular Meeting on August 28, 2019

7.b. Approval: Check Run for August 2019

MSC (Jaton/Rohrer) to approve Consent items 7.a. and 7.b. Motion passed by unanimous vote (5-0)

8. DISCUSSION/INFORMATION ITEMS - NO ACTION

8. a. Chief Business Officer Report

1. Mr. Miller presented current financial information for Community Montessori and Dimension Collaborative School.
2. Mr. Miller reported he is working on having a roof leak repaired at the Santee learning center.
3. Mr. Miller reported he continues to work on the technology proposals approved at the August board meeting.

8. b. Director of Human Resources Report

1. Ms. Sihota reported the following new hires: One Dimensions Collaborative School Learning Assistant and two Community Montessori Learning Assistants
2. Ms. Sihota reported she attended a Workplace Detox workshop and a Workers Compensation workshop, two staff members from the Registrar's Office attended a Students Records, Custody and Residency workshop, the Dimensions Program Manager attended a High School Counselor seminar and 35 Community Montessori staff members will be attending a Montessori Back to School Conference on September 28, 2019.

Note: Board Member Rohrer exited the meeting.

8. d. Executive Director Report

1. Ms. Novacek updated Board on status of legislative bills AB 1505 and AB 1507.
2. Ms. Novacek discussed future plans for the websites and shared a communication plan to streamline company documents, forms and data.

9. ACTION ITEMS

9. a. Element Education

1. Approval of Revised Key Dates for 2020-2021

MSC (Childers/Raymond) to approve Revised Key Dates. Motion passed by unanimous vote (4-0)

2. Approval of Removal of Early Buy Out of Chromebook Arrangement Policy

MSC (Jaton/Childers) to approve Removal of Early Buy Out of Chromebook Arrangement Policy. Motion passed by unanimous vote (4-0)



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3. Approval of Vehicle Purchase

MSC (Jaton/Tweeten) to approve Vehicle Purchase. Motion passed by unanimous vote (4-0)

4. Approval of Student Behavior Policy

MSC (Tweeten/Raymond) to approve Student Behavior Policy. Motion passed (3-0) with the following vote: Yes: Tweeten, Raymond and Jatton: Abstention: Childers

9. b. Dimensions Collaborative School

1. Approval of 2018-19 Unaudited Actuals

MSC (Childers/Jaton) to approve Unaudited Actuals. Motion passed by unanimous vote (4-0)

2. Approval of Chromebook Purchase

MSC (Jaton/Childers) to approve Chromebook Purchase. Motion passed by unanimous vote (4-0)

3. Approval of ST Math as a Supplement

MSC (Jaton/Raymond) to approve ST Math as a supplement for Dimensions Collaborative School and Community Montessori, action item 9.c.2. Motion passed by unanimous vote (4-0)

9. c. Community Montessori

1. Approval of 2018-19 Unaudited Actuals

MSC (Jaton/Raymond) to approve Unaudited Actuals. Motion passed by unanimous vote (4-0)

2. Approval of ST Math as a Supplement

Action taken with item 9.b.3.

9. d. Dehesa Charter School

1. Approval of 2018-19 Unaudited Actuals

MSC (Childers/Jaton) to approve Unaudited Actuals. Motion passed by unanimous vote (4-0)

10. FUTURE AGENDA ITEMS

Ms. Novacek suggested the following items for the next agenda: First Interim Budgets, Special Education Report, English Learner Reports, and assessment data review.



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11. NEXT MEETING DATE - Regular Board Meeting

Date: October 30, 2019

Location: Escondido Administrative Office

Time: 1:00 PM Closed Session; 1:30 PM Public Meeting

12. ADJOURNMENT 3:17 p.m.

B. P. Rohrer

Date: 1-29-2020

Board President

A. Javacek

Date: 1/15/20

Board Secretary